

## MEETING MINUTES

*Draft for Approval by the Executive Committee on Sept 15, 2024*

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Who: Kentucky Council on Postsecondary Education  
Meeting Type: Executive Committee  
Date: June 21, 2024  
Time: 8:00 a.m. CT  
Location: Western Kentucky University, Jody Richards Hall, Room 219, Bowling Green, Kentucky

### CALL TO ORDER

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The Executive Committee of the Kentucky Council on Postsecondary Education met Friday, June 21, 2024, at 8:00 a.m. CT. The meeting occurred at Western Kentucky University in Bowling Green, Kentucky. Chair Madison Silvert presided.

### ROLL CALL

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All Committee members attended: CB Akins, Jacob Brown, Kellie Ellis, Karyn Hoover, Madison Silvert

Heather Faesy, CPE's senior associate for Board Relations, served as recorder of the meeting minutes.

### APPROVAL OF THE MINUTES

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The minutes of the March 28, 2024, Committee meeting were approved as distributed.

### CPE BOARD MEETING DATES

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Per KRS 164.011(9), the Council is required to meet quarterly but may meet more often upon the call of the chair. In order to conduct its business efficiently, the Council typically meets five times per year, and standing committees meet prior to each Council meeting.

Chair Silvert presented for approval the alternate Committee meeting date for November 2024 (from November 11 to November 15) and Committee and board meeting dates for 2025. Committee members discussed the various dates proposed for April 2025 and agreed upon the April 14 and 17 dates.

MOTION: Mr. Brown moved the Committee endorse for the full Council approval the rescheduled Committee meeting date of November 15, 2024, and the proposed and agreed upon 2025 meeting dates. Dr. Ellis seconded the motion.

VOTE: The motion passed.

## **KENTUCKY STATE UNIVERSITY (KSU) MANAGEMENT IMPROVEMENT PLAN REVISION**

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Mr. Travis Powell, Vice President and General Counsel presented the staff recommendations to KSU's management improvement plan (MIP) that included several deadline revisions to allow for additional time for completion. Substitutive changes were proposed for the following quarterly objectives:

- 4.15.1 – Revised to develop a Government Relations degree program with certificates to better meet the needs of state government.
- 6.06.1 – Revised to treat the online program model as a pilot, which will be evaluated after being in place for an academic year.
- 6.10.1 – Revised to evaluate the athletics program only.

The following changes were also proposed for the following monthly objectives:

- 5.01.02 – Revised to include the Land Grant Match program as a restricted grant fund.
- 5.01.03 – Remove requirement due to staffing issues; the requirements for a cash flow projection and monthly budget to actual reporting are still in place and are sufficient to meet this requirement.
- 5.02.04/5.02.05 – Extended deadline to allow more time for accurate reconciliations and reporting.
- 5.02.07/5.02.08 – Removed because they cannot be completed until all prior audits are complete; while it's anticipated that the FY 23 audit will be completed this summer and FY 24 in the fall, it will likely be late in the fiscal year before these can be accurately completed.
- 5.02.11 – Removed because no longer needed due to funds now being accounted for properly, and as the university intends to prepare a quarterly capital construction report for their board going forward.

MOTION: Mr. Brown moved the Executive Committee endorse for final Council approval the recommended revisions to KSU's Management Improvement Plan. Ms. Hoover seconded the motion.

VOTE: The motion passed.

## **COUNCIL BYLAWS REVISIONS**

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Mr. Powell presented the proposed revisions to the Council bylaws, based on feedback and discussion of the Executive Committee at its January meeting. Revisions proposed addressed:

- Clarification of attendance and participation expectations at meetings.
- Changes to the provision related to Committees, including:

- Removal of the chair as a voting member of all Committees.
- The expectation that each member serve on at least one standing committee.
- Removal of member term limits for Committee participation.
- Clarifying the makeup of the Executive Committee to include the standing committee chairs.
- Broadening the responsibility of the Executive Committee for items not in the jurisdiction of other Committees at the discretion of the Chair.
- Cleanup of clauses in Section VIII.A. related to the President to remove unnecessary statutory references and include a broader reference to the President's role in CPE's statutory compliance.
- Cleanup or removal of unnecessary language throughout the document.

MOTION: Rev. Akins moved the Executive Committee endorse for final Council approval the recommended revisions to Council bylaws, with an additional revision to section III.B.3 in which the word "shall" is changed to "may". Ms. Hoover seconded the motion.

VOTE: The motion passed.

#### **CPE PRESIDENT UPDATE**

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President Thompson discussed the agency's work over the last year and how the agency will continue to evolve over the next year. Topics focused on the expanding initiatives, staff performance levels, and preparations for the next legislative session.

#### **DELEGATION OF AUTHORITY REQUEST**

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This item was provided in the materials. It was not discussed during the meeting.

#### **2024 TRUSTEESHIP CONFERENCE UPDATE**

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This item was provided in the materials. It was not discussed during the meeting.

#### **COMMITTEE APPOINTMENTS**

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Chair Silvert discussed the appointments that will be made during the June 21, 2024, Council meeting.

#### **ADJOURNMENT**

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The Executive Committee adjourned at 9:25 a.m., CT.